



### Fees

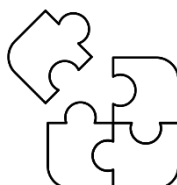
You need not worry about gathering a bagful of items every morning. At Once Upon A Time Daycare, we enable you to focus your attention on the most important aspect - your child.

At Once Upon A Time Daycare, there are no hidden extras. Your child's meals, nappies, wipes, nappy cream, sun cream, and formula milk are all included in the fees you pay, we only provide 1 type of formula (please ask management).

We have 3 fee brackets based on your child's age.

Fees are due in advance on or before the 25th of each month, and we issue invoices mid-month for the following month. Unfortunately, there are no refunds for sickness or holidays. (Please see the holiday section for free entitlement).

Fee changes are calculated annually and are based on the minimum wage and the previous year's running costs. These changes are then applied to your bill with a minimum of 6 weeks' notice. (Please see T's & C's for more information).



### Fee Structure (Minimum 2 Prime Hours)

#### 0-2 Year Fees

| All Year Round                  |      |
|---------------------------------|------|
| Full Day (8:00 – 18:00)         | £90  |
| Prime Hours (9:00 – 16:00)      | £71  |
| Morning Hours (8:00 – 13:00)    | £55  |
| Afternoon Hours (13:00 – 18:00) | £55  |
| Term Time / Ad Hoc              |      |
| Full Day (8:00 – 18:00)         | £102 |
| Prime Hours (9:00 – 16:00)      | £82  |
| Morning Hours (8:00 – 13:00)    | £65  |
| Afternoon Hours (13:00 – 18:00) | £65  |

#### 2-3 Year Fees

| All Year Round                  |      |
|---------------------------------|------|
| Full Day (8:00 – 18:00)         | £89  |
| Prime Hours (9:00 – 16:00)      | £70  |
| Morning Hours (8:00 – 13:00)    | £54  |
| Afternoon Hours (13:00 – 18:00) | £54  |
| Term Time / Ad Hoc              |      |
| Full Day (8:00 – 18:00)         | £100 |
| Prime Hours (9:00 – 16:00)      | £81  |
| Morning Hours (8:00 – 13:00)    | £63  |
| Afternoon Hours (13:00 – 18:00) | £63  |

### 3-5 Year Fees

| All Year Round                  |     |
|---------------------------------|-----|
| Full Day (8:00 – 18:00)         | £88 |
| Prime Hours (9:00 – 16:00)      | £68 |
| Morning Hours (8:00 – 13:00)    | £52 |
| Afternoon Hours (13:00 – 18:00) | £52 |
| Term Time / Ad Hoc              |     |
| Full Day (8:00 – 18:00)         | £99 |
| Prime Hours (9:00 – 16:00)      | £79 |
| Morning Hours (8:00 – 13:00)    | £61 |
| Afternoon Hours (13:00 – 18:00) | £61 |



### Funding

Once Upon a Time Daycare offers all children aged 3 and 4 the standard FEL funding. We also offer the extended FEL 30 hours to ALL eligible families (from the term after your child turns 9 months old). If you qualify for 2 year working parent funding please send your code via email to [info@onceuponatimedaycare.co.uk](mailto:info@onceuponatimedaycare.co.uk).

#### Do I qualify for funded hours?

Please see the link below to find out if you are eligible for the government funding.

<https://www.gov.uk/check-eligible-free-childcare-if-youre-working>



#### How We Offer Funded Hours

We are proud to offer flexible booking patterns and term-time-only contracts.

What we offer at Once Upon a Time Daycare:

- Stretched funding across the full year
- Term-time-only contracts
- Funding claimed within a booking pattern (8am–1pm, 1pm–6pm, 9am–4pm, or 8am–6pm).
- Optional additional hours to add on to booking patterns

Any hours outside your funded booking pattern will be charged at our hourly rate of £15.50 per hour.

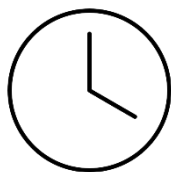
### 💡 **Enhanced Provision Charge (EPC)**

To maintain the high standards you expect, Once Upon a Time Daycare applies an Enhanced Provision Charge (EPC) of £3.11 per funded hour for all children.

#### The Enhanced Provision Charge covers:

- 🍽️ Fresh, nutritious meals – breakfast, lunch, dinner, and snacks (including fresh fruit) prepared daily by our onsite chef, in line with the Eatwell Guide and our Healthy Early Years Policy.
  - 👨‍🍳 Onsite chef available – if a child doesn't like the meal provided, our chef can offer a suitable alternative.
  - 🌿 Allergies and dietary requirements – we cater to all allergies and dietary needs to ensure every child can enjoy their meals safely.
  - 🍼 Formula Milk
  - 🍡 Nappies, wipes, and other consumables – including nappy cream, sun cream, Calpol, and spare clothing if required.
  - 🌳 Trips, outings, and enrichment activities – including local walks, library visits, and larger excursions, with ratios halved and a supernumerary staff member to ensure children's safety and wellbeing.
  - 🎨 Extra-curricular activities tailored to children's interests and development.
  - 🎉 Special events and additions – including “Come Dine With Me,” graduation celebrations, stay and play sessions, home activities, baking with our chef, home nursery bags, and themed events for occasions such as Mother's Day, Father's Day, and Christmas.
  - 🎓 Ongoing investment in staff training and qualifications, including Paediatric First Aid and higher-than-required qualifications to ensure exceptional care and education.
  - 📱 Full use of the Famly app for real-time updates, photos, and observations.
  - 🏠 Additional soft play area available during the nursery day.
  - 📺 CCTV monitoring – ensures the safety and security of all children and staff, giving parents peace of mind.
  - 🔑 Fingerprint entry – provides secure access to the nursery, so only authorised adults can enter, keeping your child safe.
- This list is not exhaustive.

Please note: Due to dietary restrictions, storage limits, and our healthy eating policy, we cannot accept packed lunches.

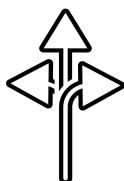


### Hours

We are open from 7:00 am – 6:00 pm\* Monday to Friday, 51 weeks of the year. We are closed on all 8 bank holidays and the days between Christmas and New Year. If your child attends nursery on these days, they are non-chargeable. Please note, any additional bank holidays throughout the year will incur charges.

\*7 am to 8 am are additional hours subject to availability.

If your child is collected after their session time a late collection charge will apply. \*any late collections after 6:00pm will be charged at a higher rate.

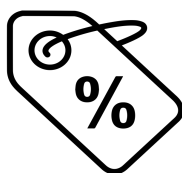


### Flexibility

You can extend your session each day (subject to availability) adding hours either side of the times of booking.

|                                                  |                        |
|--------------------------------------------------|------------------------|
| 7-7:30am <b>£20</b>                              | 7:30-8am <b>£15.50</b> |
| Additional hours between 8am-6pm <b>£15.50</b>   |                        |
| Additional 30 minutes between 8am-6pm <b>£12</b> |                        |

(Please note if you require the early hour 7am-8am this will be charged per half an hour as this is limited due to consumer need currently.)



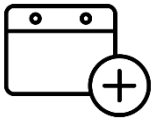
### Discounts

**Sibling discount:** We offer a 7% discount if you have two or more siblings in nursery at the same time (with a minimum of 2 days' prime booking each).

**NHS:** 5% discount

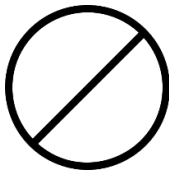
All discounts are capped at 10%. No discounts for Term Time only.

To apply for discounts please email [info@onceuponatimedaycare.co.uk](mailto:info@onceuponatimedaycare.co.uk). Discounts will be applied from the date of the email.



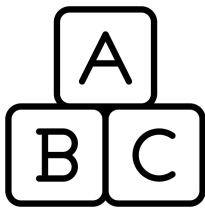
### Ad hoc days

You can purchase extra ad hoc days. Ad hoc days can be booked at any time. (Subject to availability) Please request via email.



### Plan Swaps

Please note, we do not allow plan swaps between families or between siblings. Or swapped days.



### Registration

In order to register your child for Once Upon A Time Daycare and join our waiting list, please complete a registration form via the website on the 'Register Your Child' button. One of our team will then be in touch.

Parents are required to pay a registration fee of £300 to secure your child's place, £150 of this fee will become a non-refundable Joining / Admin fee.

6 weeks after the end of your contract with us (when your child leaves our setting) subject to our terms and conditions you will be refunded the £150 deposit.



### Plan conditions

Minimum attendance is two prime sessions (Equivalent 14 Hours). All conditions are subject to availability.



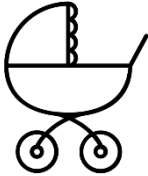
### Waiting list

Availability is assessed on a termly basis, taking in to account any leavers or room moves. We will inform you if a place comes available. If your child does not receive a place to start at the requested time, they will remain on the waiting list until a place becomes available.



#### **Tours**

Our managers have a set amount of slots for tours throughout each month and will invite families on the waiting list to view in the order that they have registered their interest.



#### **Allocation of places**

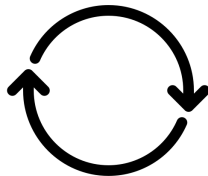
Places are offered on the basis of the following order of priority:

- A child with a sibling already at the nursery
- Full time place requests
- The date of waiting list registration



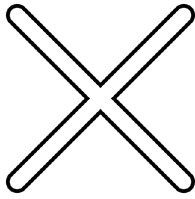
#### **Accepting a place**

To secure your place, you need to pay a £300 place registration fee within 48 hours of accepting the offer. Once we receive this fee, we'll confirm that your sessions are reserved. You will receive a booking confirmation.



#### **Making changes to your plan**

If you wish to decrease the number of sessions your child attends or is due to attend, a 8-week written notice is required, which must then be confirmed by email by OUATD. This policy applies both before starting and during your time with us. If you wish to increase your plan, additional days are subject to availability and are not guaranteed. Decreases in your child's plan are also subject to availability, and we cannot guarantee that we'll be able to offer your requested days, as we need to balance our staffing and attendance evenly throughout the week.



### **Cancelling a confirmed place**

Cancelling your place, whether prior to starting or during your time with us, requires 8 weeks' written notice:

- Cancelling more than 8 weeks prior to starting: If you cancel your child's place more than 8 weeks ahead of your child starting nursery with us, we will refund your £150 deposit. However, please note that your £150 joining/admin fee will remain non-refundable.
- Cancelling less than 8 weeks prior to starting: We request that you inform us as soon as possible. In this case, neither your £150 deposit nor your £150 admin fee will be refunded, and you will be liable for any fees over and above the value of the £150 fees that are payable during the 8-week notice period.
- Cancelling during term: We require 8 weeks' notice, meaning that your contract with the nursery will not end until 8 weeks after the day on which you contact us to cancel your child's place. During this period, you will be responsible for paying the fees. All outstanding fees remaining will need to be paid in full.

Your deposit will be refunded 6 weeks after your child's last day, provided your account is clear. This can be collected via card in person at reception. If you wish for the deposit to be transferred, this will incur a £20 transfer fee.

### **Updates**

Please let us know of any changes that you wish to make to your waiting list requests. Any updates should be made in writing to [info@onceuponatimedaycare.co.uk](mailto:info@onceuponatimedaycare.co.uk). The registration fee and deposit will need to be paid directly into our bank account, over the phone, in cash or at reception.