



Fees

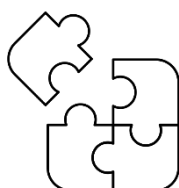
You need not worry about gathering a bagful of items every morning. At Once Upon A Time Daycare, we enable you to focus your attention on the most important aspect - your child.

At Once Upon A Time Daycare, there are no hidden extras. Your child's meals, nappies, wipes, nappy cream, sun cream, and formula milk are all included in the fees you pay, we only provide 1 type of formula (please ask management).

We have 2 fee brackets based on your child's age.

Fees are due in advance on or before the 25th of each month, and we issue invoices mid-month for the following month. Unfortunately, there are no refunds for sickness or holidays. (Please see the holiday section for free entitlement).

Fee changes are calculated annually and are based on the minimum wage and the previous year's running costs. These changes are then applied to your bill with a minimum of 6 weeks' notice. (Please see T's & C's for more information).



Fee Structure (Minimum 2 Prime Hours)

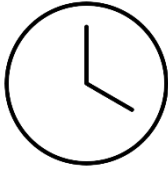
0-3 Year Fees

All Year Round	
Full Day (8:00 – 18:00)	£79
Prime Hours (9:00 – 16:00)	£62
Morning Hours (8:00 – 13:00)	£48
Afternoon Hours (13:00 – 18:00)	£48
Term Time / Ad Hoc	
Full Day (8:00 – 18:00)	£89
Prime Hours (9:00 – 16:00)	£72
Morning Hours (8:00 – 13:00)	£56
Afternoon Hours (13:00 – 18:00)	£56

3-5 Year Fees

All Year Round	
Full Day (8:00 – 18:00)	£78
Prime Hours (9:00 – 16:00)	£60
Morning Hours (8:00 – 13:00)	£46
Afternoon Hours (13:00 – 18:00)	£46
Term Time / Ad Hoc	
Full Day (8:00 – 18:00)	£88
Prime Hours (9:00 – 16:00)	£70
Morning Hours (8:00 – 13:00)	£54
Afternoon Hours (13:00 – 18:00)	£54

0-3 Year Fees	3 Year+ Fees
Per Funded Hour* £2.75	Per Funded Hour* £4.50



Hours

We are open from 7:00 am – 7:00 pm* Monday to Friday, 51 weeks of the year. We are closed on all 8 bank holidays and the days between Christmas and New Year. If your child attends nursery on these days, they are non-chargeable. Please note, any additional bank holidays throughout the year will incur charges.

*7 am to 8 am and 6 pm to 7 pm are additional hours subject to availability.



Flexibility

You can extend your session day (subject to availability) adding hours each way.

Additional Hour £13.50	Additional 30 min £10.50
7-7:30am £11*	7:30-8am £11*
6-6:30pm/6:30-7pm £25	

*Price for multi child if only child price differs.



Discounts

Sibling discount: We offer a 7% discount if you have two or more siblings in nursery at the same time (with a minimum of 2 days' prime booking each).

NHS: 5% discount

Full-time contracts / 4-day prime minimum: 5%

5-day prime minimum: 10%

All discounts are capped at 10%. No discounts for Term Time only.

To apply for discounts please email info@onceuponatimedaycare.co.uk. Discounts will be applied from the date of the email.



Funding

Once Upon a Time offers all children aged 3 and 4 the standard 15 hours FEL funding. Please apply via email for the extended FEL (30 hours), subject to availability. If you qualify for 2 year working parent funding please send your code via email to info@onceuponatimedaycare.co.uk.

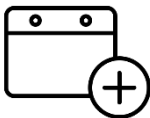
Do I qualify for funded hours?

Please see the link below to find out if you are eligible for 2 year or 3 year funding.

<https://www.gov.uk/check-eligible-free-childcare-if-youre-working>

We offer funding for all eligible families. This includes the Early Education Funding (EEF) universal hours for 3 and 4-year-olds (15 hours), Early Education Funding (EEF) extra entitlement for 3 and 4-year-olds (30 hours), and the new funding for working parents of 2-year-olds (15 hours). These can be claimed within our secure regular booking patterns*. Additional hours outside of these funded hours are chargeable at £13.50.

*An Additional Consumables Charge is applied to all funded hours delivered. This hourly charge covers the cost of all consumables, including nappies, wipes, drinks, breakfast, snacks, cooked lunches, tea, all craft supplies and resources. It also covers local trips, extracurricular activities, and events planned throughout the year. This fee is subject to an annual review. An up-to-date fee information sheet, relevant to your specific nursery, can be obtained from your Nursery Manager or from our Accounts Team. (Please refer to our funding policy.)



Ad hoc days

You can purchase extra ad hoc days. Ad hoc days can be booked at any time. (Subject to availability) Please request via email.

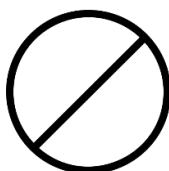


Holidays

Non Funded children receive 1 week pro rata. Children receiving funding for childcare **cannot** claim holidays. Holiday entitlement is calculated pro rata, and cannot be claimed upon your child becoming funded. Please note term time only children are not entitled to holidays.

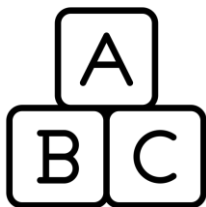
How to work out your holiday entitlement accrued:

(Number of days per week ÷ 12 months) x Number of non-funded months = Holiday entitlement accrued per month.



Plan Swaps

Please note, we do not allow plan swaps between families or between siblings. Or swapped days.



Registration

In order to register your child for Once Upon A Time Daycare and join our waiting list, please complete a registration form via the website on the 'Register Your Child' button. One of our team will then be in touch.

Parents are required to pay a registration fee of £300 to secure your child's place, £150 of this fee will become a non-refundable Joining / Admin fee.

At the end of your contract with us (when your child leaves our setting) subject to our terms and conditions you will be refunded the £150 deposit.



Plan conditions

Minimum attendance is two prime sessions. All conditions are subject to availability.



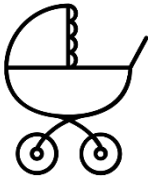
Waiting list

Availability is assessed on a termly basis, taking in to account any leavers or room moves. We will inform you if a place comes available. If your child does not receive a place to start at the requested time, they will remain on the waiting list until a place becomes available.



Tours

Our managers have a set amount of slots for tours throughout each month and will invite families on the waiting list to view in the order that they have registered their interest.



Allocation of places

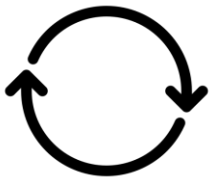
Places are offered on the basis of the following order of priority:

- A child with a sibling already at the nursery
- Full time place requests
- The date of waiting list registration



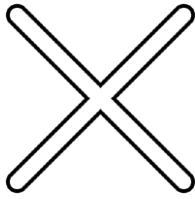
Accepting a place

To secure your place, you need to pay a £300 place registration fee within 48 hours of accepting the offer. Once we receive this fee, we'll confirm that your sessions are reserved. You will receive a booking confirmation.



Making changes to your plan

If you wish to decrease the number of sessions your child attends or is due to attend, a 12-week written notice is required, which must then be confirmed by email by OUATD. This policy applies both before starting and during your time with us. If you wish to increase your plan, additional days are subject to availability and are not guaranteed. Decreases in your child's plan are also subject to availability, and we cannot guarantee that we'll be able to offer your requested days, as we need to balance our staffing and attendance evenly throughout the week. FEL claiming children are required to give a term's notice. Please refer to the T's & C's.



Cancelling a confirmed place

Cancelling your place, whether prior to starting or during your time with us, requires 12 weeks' written notice:

- Cancelling more than 12 weeks prior to starting: If you cancel your child's place more than 12 weeks ahead of your child starting nursery with us, we will refund your £150 deposit. However, please note that your £150 joining/admin fee will remain non-refundable.
- Cancelling less than 12 weeks prior to starting: We request that you inform us as soon as possible. In this case, neither your £150 deposit nor your £150 admin fee will be refunded, and you will be liable for any fees over and above the value of the £150 fees that are payable during the 12-week notice period.
- Cancelling during term: We require 12 weeks' notice, meaning that your contract with the nursery will not end until 12 weeks after the day on which you contact us to cancel your child's place. During this period, you will be responsible for paying the fees. All outstanding fees remaining will need to be paid in full.
- If your child claims funding, we require a term's notice beforehand.

Your deposit will be refunded 6 weeks after your child's last day, provided your account is clear. This can be collected via card in person at reception. If you wish for the deposit to be transferred, this will incur a £20 transfer fee.

Updates

Please let us know of any changes that you wish to make to your waiting list requests. Any updates should be made in writing to info@onceuponatimedaycare.co.uk. The registration fee and deposit will need to be paid directly into our bank account, over the phone, in cash or at reception.